# Backing Regional Tourism Potential

1st Training for tour guides and animators - Hotel Lirak, Tetovo





# Build a rapport with tourists

Resolve complains quickly and fully

Be friendly

**Share stories and interesting information** 







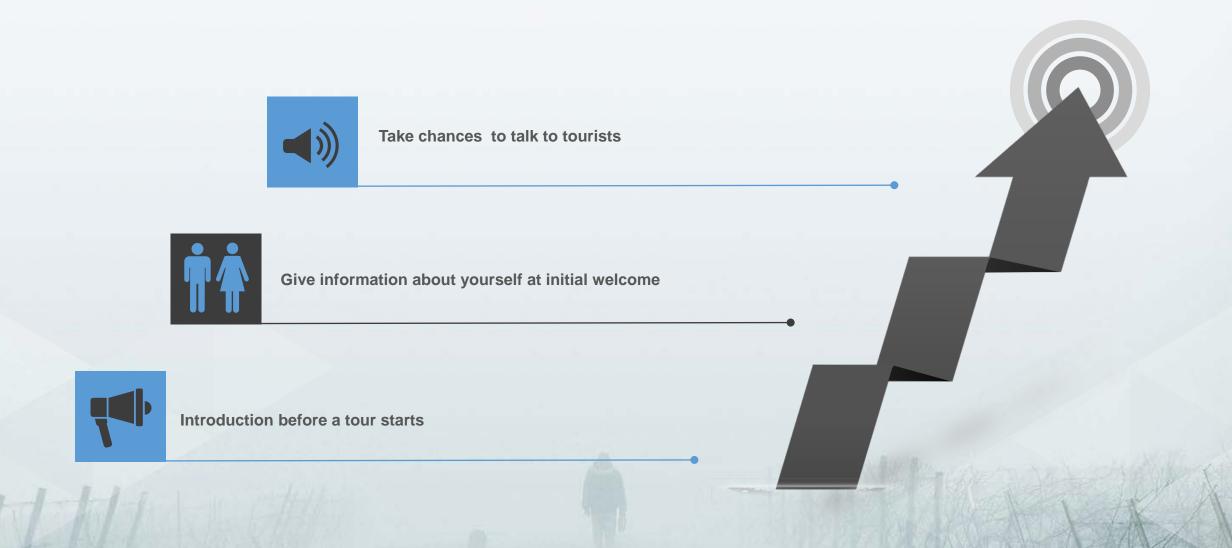
Always smile and offer assistance



Identify what guests want and need

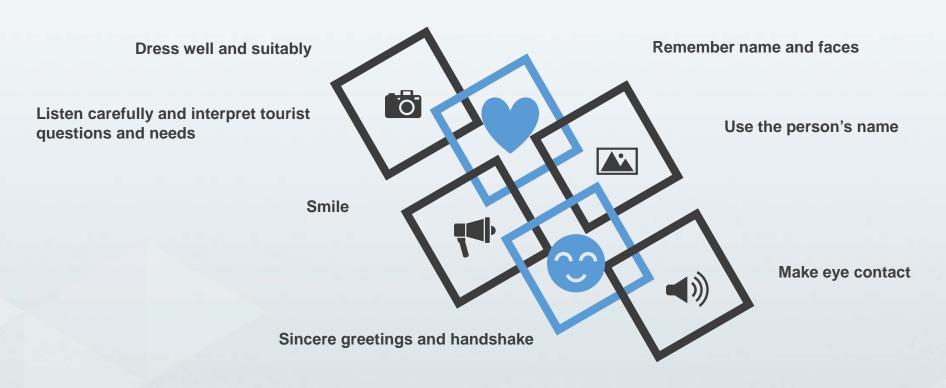
Inform of services

# How to put "build rapport" into practice?



# Practical tips:

Speak loudly enough



Self confident

# Overcoming barriers to effectiveness

#### **Physical barriers**

Physical barriers are often due to the nature of the environment. An example of this is the natural barrier which exists if staff is located in different buildings or on different sites. Likewise, poor or outdated equipment, particularly the failure of management to introduce new technology, may also cause problems

### How to overcome?

Try to use face- to – face communication frequently

### How to overcome?

Recognize we all have different cultural backgrounds and try to evaluate change as a added value to a multicultural group.

#### **Cultural aspects barriers**

Cultural differences exist within countries (tribal/regional differences, dialects etc.), between religious groups and in organisations or at an organisational level – where companies, teams and units may have different expectations, norms and idiolects.

#### Fear of being criticized

This is a major factor that prevents good communication. If we exercise simple practices to improve our communication skill, we can become effective communicators. For example, read an article from the newspaper or collect some news from the television and present it in front of the mirror. This will not only boost your confidence but also improve your language and vocabulary

## How to overcome?

Try to build trust

#### How to overcome?

Deal with the body languages such as postures, gestures, head nods, leg movements etc.

### Language barriers

Speaking different languages but sometimes even the usage of jargon can can prevent the recipients from understanding the message. Poorly explained or misunderstood messages can also result in confusion.

